



**JANICE M. SCOTT MEMORIAL SCHOLARSHIP FUND  
CHECKLIST**

- 1. Is the application signed by the applicant?.....**\_\_\_\_\_
- 2. Is the application also signed by a parent or legal.....**\_\_\_\_\_  
**guardian if the applicant is under the age of 18?**
- 3. Did the applicant include a complete copy of his.....**\_\_\_\_\_  
**or her Student Aid Report (approximately four**  
**pages) from the Department of Education, FAFSA**  
**(Approximately seven to eight pages) submission to**  
**the Department of Education, or Parent's Federal**  
**Income Tax Return (front and back only of the IRS**  
**Form 1040 or IRS Form 1040 EZ)?**
- 4. Does the scholarship packet include an official.....**\_\_\_\_\_  
**copy of the applicant's high school transcript?**
- 5. Does the scholarship packet include an essay?.....**\_\_\_\_\_
- 6. Does the scholarship packet include a picture in color.....**\_\_\_\_\_  
**of the applicant (see criteria sheet)?**