

COLLEGE PREP SCHOLARS PROGRAM APPLICATION INSTRUCTIONS

1. Create a QuestBridge account.

- > Go to apply.questbridge.org and click on “Create an account.”
- > Register with an email address you check regularly.
- > Keep your password secure.

2. Open a College Prep Scholars Program application.

- > Write down your QuestBridge ID number for easy access later.

3. Ask a teacher to write a recommendation for you.

- > Be sure to give your teacher plenty of time (we suggest at least two weeks).
- > Register your teacher on the Recommendation page of your application. If your teacher does not receive an email from QuestBridge with instructions, ask your teacher to contact us at questions@questbridge.org with your full name and QuestBridge ID number.

4. Complete the College Prep Scholars Program application.

- > The application includes an essay and short answer questions, as well as sections on academics, extracurricular activities, and your family and financial background.
- > Fill out the Awards section of the application (note that some awards require short essays).
- > Be sure to allow yourself enough time before the deadline to complete every section.

5. Submit your application materials.

Transcript

- > Obtain a copy of your high school transcript from your school and upload it to the Academic page of your application. Unofficial transcripts will be accepted.
- > You are also required to manually enter individual courses and grades on the Academic page.

Standardized Test Scores

- > If you have taken exams (PSAT, PreACT, ACT Aspire, SAT, ACT, SAT Subject Tests, or AP), upload copies of score reports to the Testing and Honors page. Unofficial reports are accepted.
- > Please do NOT send official test scores through the College Board or ACT.

School Profile (if available)

- > Obtain a School Profile from your school counselor, then upload it to your Academic page.

6. Check the Review and Submit page.

- > This page identifies any missing information or errors throughout your application.
- > View this page frequently and thoroughly before you are ready to submit.
- > We recommend submitting early to prevent last-minute technical difficulties.
- > Submit your application even if a recommendation has not yet been submitted on your behalf, and encourage your teacher to submit as soon as possible.