

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Current School: \_\_\_\_\_

Name: \_\_\_\_\_ Grade \_\_\_\_\_

Address: \_\_\_\_\_ Apt \_\_\_\_\_ Zip Code \_\_\_\_\_

Primary Student Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Primary Parent Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Student Email: \_\_\_\_\_

Parent Email: \_\_\_\_\_

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Vocational Course offerings: **CIRCLE ONE!**

1. **Culinary Arts**

2. **Automotive Technology (Engine repair)**

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Guidance must ensure student has working LPS User Name & Password

Emergency Form and Transcript Attached \_\_\_\_\_ Y \_\_\_\_\_ N

Guidance Counselor Signature: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Student's Signature: \_\_\_\_\_

## Lynn Vocational Technical Afterschool Program

### Winter Session 2019/20 (Grades 9 – 12)

The Lynn Public Schools (LPS) has created an inclusive Afterschool program that allows students, coupled with the support of LPS teachers, to gain competency in a Vocational Technical area. The goal of program is to enhance LPS students' potential of gainful employment after the completion of a 10 week vocational cycle.

#### Program Specifics:

- Registration Period: October 28- November 7
- Session Dates: November 13-February 10 (Subject to change)

**November:** 13,18,20,25

**December:** 2,4,9,11,16,18

**January:** 6,8,13,15,22,27,29

**February:** 3,5,10

- 3:15-6:45pm
- Dinner & Transportation provided

Superintendent of Schools

Patrick Tutwiler, Ph.D.

Deputy Superintendents

Kimberlee Powers, Ed.D.

Deb Ruggiero, Ed.D.

Lynn Vocational Technical Institute

Principal Carissa Karakaedos

TAP Director

Brian O'Connell

Lynn Vocational Technical Institute

80 Neptune Blvd.

Lynn, MA 01902

(781) 477-7420 Ex:3013

## Registration & Policies

- The Application Period is October 28-November 7, 2019 from 8:00 AM to 2:45 PM in the Guidance Department. *No late applications will be accepted.*
- Students must consult with their guidance counselor and obtain all appropriate signatures on the front side of this application before applying for TAP.
- **VERY IMPORTANT: (1) A completed Emergency Form (both sides) and a Transcript must be attached to this application. (2) Guidance must ensure student has a working LPS User Name & Password.**
- Credits
  - Each course will carry a weight of 1.0 credits.
  - This course will appear on your official transcript.
  - Failing a credited course could lower your G.P.A
- Students must attend at least **three hours each day for each assigned shop** to receive credit for the day and not be considered absent.
- Student attendance will be recorded in each shop.
- Students with more than four (4) absences will be dismissed from the program and receive an F letter grade.
- Any tardy over 30 minutes will be considered an absence.
- Students are not permitted in any other areas of the school except the shop they are assigned, cafeteria, and lavatory rooms.
- Students complete a course by missing no more than four days of the program and completing work to the satisfaction of their shop teacher.
- It is not possible for students to complete their course before the TAP program concludes.
- Students need to notify the shop teacher when a daily objective is completed.
- Students need to check out with the TAP Director once their course has been completed.
- Shop uniform/safety equipment must be worn each day. Failure to do so could lower your final grade.
- Students will be issued a final grade upon completion of a course. The course and grade will be posted on the student's transcript. The grade does count towards the student's cumulative average.
- If a student completes and fails a course, the student may retake the course if and when it is offered again at TAP.
- The vast majority of program work is done on-site.
- If a student is removed from TAP for disciplinary or safety reasons, they will no longer be welcome to take TAP courses and will fail current course.
- An orientation and schedule distribution will occur in a general assembly on the first day – Wednesday, November 13, 2019.

- Dinner will be provided for each student attending TAP
- If a student misses transportation to or from TAP the student and parent are solely responsible for transporting the student. TAP and Lynn Public Schools are NOT responsible for missed transportation.
- Student may not have more than 6 absences the quarter prior to applying.
- Placement into a program is based on unexcused absences from quarters 3&4 during the 2018-2019 school year. Students with the least unexcused absences will be considered first. Date in which the application was passed in will be used when necessary.
- Withdrawal from the program after the first week will result in an F grade for the course
- Administration or designee retains the right to review all student application on the basis of admission.

It is the policy of the Lynn Public Schools not to discriminate on the basis of race, color, national origin, age, sex, religion, sexual orientation, home status, or disability in admission to, access to, treatment in, or employment in its programs and activities in compliance with Title VI and VII of Civil Rights Act of 1964, Title IX of the 1972 Education Amendments of the Civil Rights Act, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination in Employment Act, the Americans with Disabilities Act, and M.G.L., Ch. 76, Sec. 5 M.G.L., Ch. 151B, and M.G.L., Ch. 151C.

